

## How to use this guide

In this guide, certain words have been defined to avoid repetition and improve readability.

Abbreviations and acronyms are listed in Appendix 1 and definitions specific to Part 61 Flight crew licensing are set out in the definitions table in Appendix B.



**In this guide (unless stated otherwise), the word 'you' refers to the pilot.**

Where we do not define a word, you should consider its meaning to be that given in CASR Part 1 Dictionary, other specific regulations or the Macquarie Dictionary.

For improved understanding, this guide includes *exceptions, notes* and *comments*

- › **exceptions** – certain regulations set out a principal legal requirement that in certain circumstances can be varied, or in some cases ignored. You must read these exceptions to understand the requirements fully.
- › **notes** – these are included as they appear in the regulations.



- › **comments** – for certain regulations, you will find additional comments to assist in explaining the requirement. This commentary is not intended to introduce any new requirement, but to provide a more detailed explanation. The comments are generally based on CASA's Advisory Circulars (AC), Civil Aviation Advisory Publications (CAAP) and Guidance Material (GM).

The following terminology table has been created to improve readability:

Term	Meaning
aeroplane	an aeroplane that has flight controls providing control of the aeroplane in three axes and includes a touring motor glider being operated under Part 91
aircraft	fixed-wing, rotary-wing powered aircraft and balloons
approval under regulation 61.040	if this guide refers to holding an approval under regulation 61.040, you may apply in writing to CASA for the approval. CASA must grant this approval subject to regulation 11.055 and any criteria specified in Part 61 or its associated MOS.
flight crew member	refers to any pilot, not necessarily the pilot in command (PIC)
licence	a document issued by CASA indicating that you are authorised to exercise the privileges of a licence (and its associated ratings and endorsements) including an authorisation that was granted to the holder before 1st September 2014 under Part 5 of CAR or a relevant CAO
may	indicates an option in the context of the requirement
MOS	refers to Part 61 Manual of Standards (MOS) unless otherwise specified
must	indicates an obligation or necessity (i.e. a mandatory requirement)
Part	refers to Part 61 of the Civil Aviation Safety Regulations 1998 (CASR) unless otherwise specified
Part 61	refers to Part 61 (Flight Crew Licensing) of the Civil Aviation Safety Regulations 1998 (CASR) and its associated Manual of Standards (MOS)
Part 141	refers to Part 141 (Recreational, private and commercial pilot flight training, other than certain integrated training courses) of the Civil Aviation Safety Regulations 1998 (CASR)

Term	Meaning
Part 142	refers to Part 142 (Integrated and multi-crew pilot flight training, contracted recurrent training and contracted checking) of the Civil Aviation Safety Regulations 1998 (CASR)
a pilot	refers to any flight crew member (not necessarily the pilot in command)
PIC (pilot in command)	the pilot designated as being in command and charged with the safe conduct of the flight
regulations	refers to the Australian civil aviation legislation, noting specific reference is made to the Federal Aviation Authority (FAA) (United States) and European Aviation Safety Agency (EASA) (European) regulations where necessary
subpart	unless otherwise specified, a subordinate part of Part 61

## Other references

### Flight Crew Licensing Manual

The Flight Crew Licensing Manual (FCLM) provides detailed guidance on the administrative procedures for the granting of ratings and endorsements and the recording requirements for proficiency checks and flight reviews.

### Flight Examiner Handbook

The Flight Examiner Handbook (FEH) contains requirements and recommendations relating to flight tests, proficiency checks, standards, policy and procedures.

The handbook is mainly used by:

- › flight examiners
- › 61.040 approval holders
- › CASA inspectors and examiners
- › applicants for a flight crew authorisation.